



To NAID-registered Agents/Brokers,

Important Notification: LLB Application to Open Thursday, 7-30-20, through Friday, 8-7-20 (4D)

Please note that the Management and Marketing (M&M) Asset Management (AM) contract corresponding to the 4D region (IA, NE, SD, WI) will imminently be transferred to **BLB Resources, Inc.**

In light of this upcoming transition, BLB Resources will be seeking LLB applicants located within the 4D area to establish our new network of HUD Local Listing Brokers (LLBs). Please note that beginning on Thursday, 7/30/2020, we will be accepting LLB applications for the 4D contract area only (IA, NE, SD, WI). The LLB application window will close at 11:59 PM (PT) on Friday, 8/7/2020. Applications received after 8/7/2020 will not be reviewed and BLB Resources will only accept and review additional applications on an as-needed basis.

We are NOT accepting LLB applications for the other contract areas at this time nor have plans to in the near future.

In order to access the LLB Application form, you must first register onto our website and create a BLB Username and Password. Please click the link below in order to begin your account registration with BLB Resources. Once you have registered accordingly, you will be taken to the "Vendor Network" portal tab on our main page, where you will have access to complete the LLB application accordingly.

- <https://www.blbresources.com/registration/LLB>

Our website and Vendor Network portal is best compatible with the following web browsers:

- Microsoft Internet Explorer (11+), Google Chrome (version 32+), Apple Safari (version 5.1.7+)
- May not be compatible with Firefox web browser

Once again, you must register onto our website first in order to submit the online application. **Once you are registered on our website you will be able to log into the "Vendor Network" portal directly and complete the LLB application accordingly.**

Please make sure to log in using the username and password that you created when you first registered.

We will carefully analyze and evaluate all LLB applicants through our extensive application process. Our upcoming LLB application may take up to an hour or more to complete. We highly recommend that applicants thoroughly review the entire application once it is available, and collect the requisite information in order to complete it in a timely manner. For example, applicants will be asked to upload the following documents in PDF format when completing the online application form:

- W-9 Form
- Errors & Omissions Insurance Policy
- General Liability Insurance Policy
- Worker's Compensation Policy
- Copy of Broker's License



- Copy of Real Estate License
- Examples of advertising and other marketing materials

It is very important that you thoroughly read and review all of the information and instructions contained in the LLB application. We will only contact and follow-up with agents/brokers that have been accepted into our network. We will begin our selection process after the application is closed on Friday, 8-7-20.

Best Regards,

BLB Resources, Inc.

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